

GOVERNMENT OF WEST BENGAL
DEPARTMENT OF HEALTH & FAMILY WELFARE
State Blood Transfusion Council, West Bengal
1st Floor, Wing-B, Swasthya Bhawan, GN-29, Sector V, Salt Lake, Kolkata-91

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**Resolution of the 44th Executive Committee Meeting of
State Blood Transfusion Council, West Bengal**

Venue: Conference Hall of West Bengal State AIDS Prevention & Control
Society, Swasthya Bhawan, Wing-B, 1st Floor, Kolkata- 700 091

Date: 03.02.15
Time: 12 Noon

Attended by :

- 1) Shri Malay Kumar De, Principal Secretary, Dept. of H&FW, Govt. of WB & President, SBTC, WB
- 2) Dr. B. R. Satpati, DHS, Govt. of West Bengal - Member
- 3) Dr. S. K. Bandyopadhyay, DME, Govt. of West Bengal - Member
- 4) Shri Onkar Singh Meena, Project Director, WBSAP&CS & Member Secretary, SBTC, WB
- 5) Shri Biplab Das, Dy. Project Director, WBSAP&CS - Member
- 6) Shri Soumitra Laha, Jt. Director (Finance), WBSAP&CS - Member
- 7) Dr. Nayan Kumar Chanda, Dy. Director (Blood Safety), WBSAP&CS - Member
- 8) Dr. C. M. Ghosh, Director, Drug Control - Member
- 9) Dr. Madhusudan Mondal, Director, RBTC, CNMCH BB, Kolkata - Member
- 10) Dr. Dilip Kumar Panda, Director, RBTC, NRSMCH BB, Kolkata - Member
- 11) Dr. Biswajit Halder, Director, RBTC, Calcutta MCH BB, Kolkata - Member
- 12) Dr. Tapan Kumar Ghosh, Director, RBTC, BSMCH BB - Member
- 13) Dr. Malay Ghosh, Director, RBTC, RGKMCH BB, Kolkata - Member
- 14) Dr. Mridumay Das, Director, RBTC, NBMCH BB - Member

Others Present :

- 1) Dr. S. N. Bhowmik, Assistant Director, IBTM&IH
- 2) Dr. Parthajit Banerjee, Special Secretary, MERT
- 3) Shri Sambhu Nath Dey, Asstt. Director, Drug Control, West Bengal
- 4) Dr. Tanima Mondal, DD (Admn), Swasthya Bhawan

The meeting was chaired by Shri Malay Kumar De, IAS, Principal Secretary, Dept. of Health & Family Welfare, Govt. of West Bengal & President, SBTC, WB.

After detailed discussion on different agenda items, following resolutions were adopted :

RESOLUTIONS

- 1) **Confirmation of the minutes of last meeting held on 09.12.2013** : Minutes of the last meeting of Executive Committee of SBTC, West Bengal, held on 09.12.2013 and uploaded in the website – www.wbhealth.gov.in, placed in Annexure-A, was confirmed by the members of the Executive Committee. Action taken report on last meeting was also confirmed.
- 2) **Financial Report for the period from 01.11.2013 – 31.12.2014**: Financial Reports for the periods 01.11.2013 to 31.03.2014 and 01.04.2014 to 31.12.2014 relating to the Financial Year 2013-14 and 2014-15 respectively and placed in Annexure-B, were approved by the Executive Committee.
- 3) **Expenditure for the period from 01.11.2013 – 31.12.2014** : The statement of expenditure for the periods 01.11.2013 to 31.03.2014 and 01.04.2014 to 31.12.2014 relating to the Financial Year 2013-14 and 2014-15 respectively and placed in Annexure-C, were approved by the members of the Executive Committee.

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- 4) **Annual Voluntary Blood Donation Programme:** Annual Voluntary Blood Donation Programme, placed in Annexure-D, was approved by the members of the Executive Committee.
- 5) **Engagement of Medical Technologists (Lab) on contractual basis in terms of State Govt. Order No. 9008-F(P) dated 16.09.11 under SBTC, WB:** The engagement of 78 Medical Technologists (Lab) on contractual basis in terms of State Govt. Order No.HF/O/GA/1726/W-154-12 dated 10.06.2014 read with SBTC Circular No. SBTC/1E-46-09/82 dt. 26.06.14, placed in Annexure-E, was approved by the members of the Executive Committee.
- 6) **Renewal of contractual engagement of staff:** The extension of contractual engagement of Smt. Jhuma Ganguly, Office Assistant; Shri Pannalal Bhattacharya, Gr-D Staff and Smt. Pampa Das, Store Assistant upto 31.03.2015 was ratified by the members of the Executive Committee.
- 7) **Pay fixation of Sri Pannalal Bhattacharya:** In terms of Finance (Audit) Deptt.'s Order No. 4011-F(P) dated 20.05.2013, the consolidated monthly remuneration of Shri Pannalal Bhattacharya, contractually engaged Gr-D Staff with this office, whose remuneration has been fixed at Rs.7,000/- per month in the Gr-D Category of less than 10 years of service w.e.f 01.01.2015, was ratified by the members of the Executive Committee.
- 8) **Pay fixation of Smt. Pampa Das, Store Assistant :** The consolidated remuneration of Smt. Pampa Das, contractually engaged Store Assistant at Asansol SDH Blood Bank whose remuneration has been revised in terms of G.O. No. 4011-F(P) dated 20.05.2013 at Rs.7,000/- per month w.e.f. 01.01.15 has been approved by the members of the Executive Committee. After the revised fixation, the special allowance of Rs.1,600/- per month which is being paid to her has been decided to be discontinued in view of her enhanced remuneration by the members of the Executive Committee.
- 9) **Enhancement of refreshment charges:** The value of refreshments allowed to voluntary blood donors, enhanced from Rs.20/- to Rs.25/- per donor vide SBTC Order No. SBTC/BS-01-09/Pt-I/113 dt. 24.07.14, was ratified by the members of the Executive Committee.
- 10) **Special Contingency Fund:** Sanction Order No. SBTC/BS-09-14/S-24 dt. 24.11.2014 regarding release of Special Contingency Fund to the RBTC Blood Bank @ Rs.60,000/- each, DH Blood Bank & MCH Blood Bank @ Rs.50,000/- each and SDH Blood Bank @ Rs.25,000/- each i.e. total Rs.23,55,000/- have been issued from the end of SBTC, WB, was ratified by the members of the Executive Committee. Member Secretary, SBTC has been authorised to sanction funds for 2015-16 also at the same scale.
- 11) **Inclusion of Blood Bank :** New Blood Bank named College of Medicine & Sagore Dutta Hospital Blood Bank included under RBTC, IBTM&IH under SBTC, WB vide order no. SBTC/BS-03-2012/260 dt. 02.01.2015, was approved by the members of the Executive Committee.
- 12) **Agreement with Reliance Life Sciences Pvt. Ltd.:** SBTC, WB has made an agreement on 03.12.2014 with Reliance Life Sciences Pvt. Ltd. For selling Fresh Frozen Plasma (FFP), manufactured at the BCSUs under its control @ Rs.1400/- per litre of Plasma. Initially it will be started at BCSU of MCH Blood Bank, Kolkata as a pilot project and gradually be scaled up with other BCSUs of the blood banks. This was ratified by the members of the Executive Committee.
- 13) **Integration of SBTC's procurement with the Department:** The procurements for SBTC as well as for WBSAP&CS are being integrated with the Department's procurement process. Procurements are being made by the MSVPs/CMOHs of the health facilities through the SMIS Software using funds of SBTC/WBSAP&CS/the Department, as available. In this respect, the Transport, Drugs and Equipment (TDE) Branch of the Department has issued G.O. No. H/TDE/1104/5S-34/2014 dt. 31.10.2014

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relating to procurement of testing kits and blood bags by MSVPs/CMOHs using this process. This integrated procurement process together with the list of goods and services procured for value above Rs.5 lakhs, placed in Annexure-F, was ratified by the members of the Executive Committee.

14) Miscellaneous Matter:

- i) Flexi Savings Bank Accounts:** Proposal for converting the four savings bank accounts of SBTC to flexi savings bank accounts was approved by the members of the Executive Committee.
- ii) Operation of 24x7 hrs Blood Banks:** Principal Secretary of the Department & President, SBTC asked SBTC to take steps to run 24x7 Blood Banking Activities. This was resolved in the meeting to make MA Branch of the department for creation of additional posts of MOs, LTs, Pharmacists, Staff Nurses, Counsellors, Data Entry Operators, Security and Housekeeping manpower in all Blood Banks at par with revised manpower norms for Blood Banks as approved by State Cabinet for new Blood Banks recently. Department shall be requested to post regular MOs, Nursing Staff, Pharmacists and other staff so that 24x7 services can be started in next three months. President, Executive Committee suggested to engage retired LTs on re-employment basis in terms of Finance Department order with 62 years of age. Members present in the meeting approved the proposal.
- iii) Sri Biplab Das, WBCS (Exe), Dy. Secretary,** to act as authorised signatory on behalf of SBTC for all documents and contracts under the overall control and guidance of Member Secretary was approved by the members of the Executive Committee.
- iv) Appointment of Dy. Director Medical/Technical of SBTC, WB:** The post of Dy. Director (Medical/Technical) of SBTC, WB is lying vacant since 01.06.13. Since this post is an important one and the entire blood banking activities are supposed to be supervised and monitored by the Dy. Director (Medical/Technical), it was decided that the post of Dy. Director (Medical/Technical) will be created and approved by the Finance Deptt., Govt. of West Bengal for release of salary from state exchequer.
- v) Development of Software for a web-based blood bank management :** A committee has been formed in January, 2015 under Chairmanship of the Deputy Project Director for selecting agency for developing a software for Online Blood Bank Management Information System through e-tendering process. This was approved by the members of the Executive Committee.
- vi) Regarding Component Separation:**
 - Based on the reports regarding poor performance of BCSU being received from the Directors of various RBTCs, it has been decided that one regular post of Quality Manager will have to be posted in each of the blood bank doing BCSU to fill up the gap of manpower. Further, open advertisement will be given for recruiting retired government M T Lab to meet the shortage of M T Lab in the blood banks doing BCSU. This has been approved by the members of the Executive Committee.
 - **For calibration of existing blood bank equipments :** Hospital Authorities shall henceforth do the CMC/AMC and Calibration of equipments out of funds available with them.
 - **For AMC/CMC of the blood bank equipments :** It has been decided that the details of the equipments are to be put in SMIS Software online. The TDE Branch of the Dept. of H&FW will select the vendor accordingly and fund will be placed to the respective Hospital Authorities from the normal budget head of the respective hospital by AA&V/TDE Branch for entering into contact by the respective Hospital Authorities on their own.

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- vii) **Hiring of Car for Voluntary Blood Donation (VBD) Camp** : As the rate of car hiring has not been revised as yet by the state government, it has become difficult to hire car for VBD Camps at the unrevised rate, as intimated by the Directors of RBTCs. Hence, it has been decided that JD (F), WBSAP&CS will examine the existing rate chart so as to hike the rate for car hiring.
- viii) **Proper utilisation of Blood Donors Card** : It has been decided that a guideline for proper utilisation of Blood Donors Card will be issued by SBTC, WB ensuring proper identification/authentication of the Donor Cards and strengthening medical audits of user hospitals.
- ix) In view of the shortage of Medical Officers owing to unsatisfactory pay structure, it has been resolved by the members of the Executive Committee to adopt the contractual remuneration of National Health Mission for contractual Medical Officers under SBTC and re-employment remuneration for retired Medical Officers as per Govt. Order.

The meeting concluded with vote of thanks to and from the chair.



(Onkar Singh Meena)

Secretary, Dept. of H&FW &
Member Secretary, SBTC, WB



(Malay Kumar De)

Principal Secretary, Dept. of H&FW &
President, SBTC, WB