

**GOVT. OF WEST BENGAL**  
**Department of Health & Family Welfare**  
**WBSAP&CS**

**1<sup>st</sup> Floor, Swasthya Bhawan, Block GN-29, Sector-V, Salt lake, Kolkata-700091**  
**(TI Division)**

**Memo No. : WBSAPCS/1N-04-2020/ 283**

**Dated : 31/08/2023**

To  
The Managing Trustee,  
Amitie Trust  
51/1, G.T. Road (West), 1<sup>st</sup> Floor,  
Mallickpara, Serampore,  
Dist. Hooghly, Pincode- 712203.

**Subject : Discontinuation of MSM-TI Project in Howrah and Hooghly w.e.f. 1<sup>st</sup> August, 2023.**

Dear Madam,

This is to inform you that as per the recommendation received from the external experts who conducted the external end term evaluation on behalf of WBSAP&CS for the period 1.6.2020 till 1.6.2023 of the MSM-TI Project (Project ID No. MSM-005) that was awarded to your organisation to implement among the MSM Key Population (Target Population Size sanctioned : 400) in both Howrah and Hooghly districts under NACP-V for FY 2022-2023, is, hereby, given a temporary extension for the period April to July, 2023 and thereafter, discontinued w.e.f. 1<sup>st</sup> August, 2023.

Further, as per the closure procedure, you are required to take the following actions immediate upon the closure of the MSM-TI Project :

- i. Submit Audited Statement of Expenditure and Utilization Certificate for the fund received from WBSAP&CS and refund unspent balance together with rolling fund, if any, including bank interest generated.
- ii. Handing over of all the Assets purchased out of the fund received for the project together with condoms and other consumables to the Office of the Deputy CMOH-IV/DACO, Hooghly and furnish a copy of the list of assets, duly sealed and signed by the Deputy CMOH-IV/DACO, Hooghly.
- iii. Furnish all requisite reports like MITR etc. till the closure of the operation of the Project (i.e., 31.7.23), if not submitted yet.
- iv. Keep all the Books of Accounts alongwith relevant documents and vouchers for audit purpose in due course.

This has got approval of the Project Director, WBSAP&CS in E-file no. HFW-28015/1/2022-TI SEC.-Dept. of H&FW.

Yours faithfully,

  
Joint Director (TI)  
WBSAP&CS

**Memo No. : WBSAPCS/1N-04-2020/ 283/1(1A)**

**Dated : 31/08/2023**

Copy forwarded for information to :

1. The Spl. Secretary in Dept. of H&FW, Govt. of West Bengal and Project Director, WBSAP&CS
2. The Additional Project Director, WBSAP&CS
3. The CMO (SAG), NACO, Ministry of H&FW, Govt. of India
4. All Divisional Heads, WBSAP&CS
5. The Deputy Director (Prevention), NACO, Ministry of H&FW, Govt. of India
6. The CMOH, Howrah
7. The CMOH, Hooghly
8. The Regional Team Leader, SETU, Cluster-3 (WB, Tripura & Sikkim)
9. The Dy. CMOH-IV/DACO, Hooghly – with request to kindly take back the Assets/Drugs/Condoms/Lubes etc. from the MSM-TI Project of Amitie Trust and furnish a report to this good office accordingly.

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10. The Assistant Director (IEC), WBSAP&CS – with request to publish in WBSAP&CS webportal
11. The Store Officer, WBSAP&CS
12. The Prevention Specialist, WBSETU
13. The DAPCU/DISHA, Purba Barddhaman
14. Office Copy

  
Joint Director (TI)  
WBSAP&CS