

GOVERNMENT OF WEST BENGAL
DEPARTMENT OF HEALTH & FAMILY WELFARE
WBSAP&CS

Swasthya Bhawan, 1st Floor, Wing – B, GN – 29, Sector – V, Salt Lake, Kolkata – 700 091

Memo. No. ACS/1N-02-2015/ **1543**

Dated: **11-02-2015**

To
The Secretary
Health Vision and Research
47/7, Dakshin Behala Road, P.S. Thakurpukur
Kolkata -700 061.

Dear Sir/Madam,

Subject: Termination of Contract for TI Project (Project ID No.FSW-019)

This is to inform you that the contract for the FSW TI Project (ID No. FSW-019) being implemented by your organization at Salt Lake (Central Park, Swiss Gate), Kestopur (Jagatpur) and Lake Town is terminated with effect from 28th February 2015.

This decision has been taken by WBSAP&CS in view of poor performance of the TI to carry out the SERVICES and reports clearly delineate that the TI has not been able to meet the required performance levels in terms of programme despite of caution issued to improve performance.

As per the procedure, you are required to take the following actions:

- (1) Submit Audited Statement of Expenditure and Utilization Certificate for the period from 1st April 2014 to 28th February 2015 to WBSAP&CS and refund unspent balance together with rolling fund, if any, including bank interest.
- (2) Handover all the Assets purchased from fund received for the project together with Medicines/Condoms to the Store Officer of WBSAP&CS and furnish a copy of the list of the assets, duly sealed and signed by the Store Officer.
- (3) Furnish reports like SIMS, 31 Indicators etc. till closing of operation.
- (4) Keep all the Books of Accounts along with relevant documents and vouchers for audit in due course.

Yours faithfully,



Dy. Project Director

Memo. No. ACS/1N-02-2015/ **1543/1(9)**

Dated: **11-02-2015**

Copy forwarded for information to:

1. The Principal Secretary, Department of Health & F.W., Govt. of West Bengal
2. The Project Director, WBSAP&CS
3. The Deputy Director General, Department of AIDS Control, NACO, Ministry of Health and Family Welfare, Government of India.
4. All Divisional Heads, WBSAP&CS
5. The Team Leader, TSU
6. The Store Officer – with an advice to take back the Assets/Medicines/Condoms from the TI and furnish a report accordingly.
7. DPM, DAPCU, Kolkata – to coordinate for return of assets/medicines/condoms.
8. Website
9. Office File



Dy. Project Director