

**GOVERNMENT OF WEST BENGAL**  
**DEPARTMENT OF HEALTH & FAMILY WELFARE**  
**WBSAP&CS**

Swasthya Bhawan, 1<sup>st</sup> Floor, Wing – B, GN – 29, Sector – V, Salt Lake, Kolkata – 700 091

Memo. No. ACS/1N-02-2015/ **1541**

Dated: **11-02-2015**

To  
The Secretary  
Hill Social Welfare Society  
Primtarn Road, Sherpa Building, P.O. Kalimpong,  
Dist. Darjeeling, (WB), Pin- 734301.

Dear Sir/Madam,

**Subject: Termination of Contract for TI Project (Project ID No.FSW-020)**

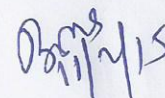
This is to inform you that the contract for the FSW TI Project (ID No. FSW-020) being implemented by your organization at different places of Kalimpong Sub-Division in Darjeeling District, is terminated with effect from 28<sup>th</sup> February 2015.

This decision has been taken by WBSAP&CS in view of poor performance of the TI to carry out the SERVICES and reports clearly delineate that the TI has not been able to meet the required performance levels in terms of programme despite of caution issued to improve performance.

As per the procedure, you are required to take the following actions:

- (1) Submit Audited Statement of Expenditure and Utilization Certificate for the period from 1<sup>st</sup> April 2014 to 28<sup>th</sup> February 2015 to WBSAP&CS and refund unspent balance together with rolling fund, if any, including bank interest.
- (2) Handover all the Assets purchased from fund received for the project together with Medicines/Condom to the Office of Dy. CMOH-II, Darjeeling and furnish a copy of the list of the assets, duly sealed and signed by the Office of Dy.CMOH-II.
- (3) Furnish reports like SIMS, 31 Indicators etc. till closing of operation.
- (4) Keep all the Books of Accounts along with relevant documents and vouchers for audit in due course.

Yours faithfully,



Dy. Project Director

Memo. No. ACS/1N-02-2015/ **1541/1(10)**

Dated: **11-02-2015**

Copy forwarded for information to:

1. The Principal Secretary, Department of Health & F.W., Govt. of West Bengal
2. The Project Director, WBSAP&CS
3. The Deputy Director General, Department of AIDS Control, NACO, Ministry of Health and Family Welfare, Government of India.
4. All Divisional Heads, WBSAP&CS
5. The Team Leader, TSU
6. The CMOH, Darjeeling
7. The Dy. CMOH-II, Darjeeling – with a request to take back the Assets/Medicines/Condoms from the TI and furnish a report to WBSAP&CS accordingly.
8. DPM, DAPCU, Darjeeling – to coordinate for return of assets/medicines.
9. Website
10. Office File



Dy. Project Director